

Agenda for the AGM of the SE Centre Trials Combine
Wednesday 22nd October 2014 starting at 7.30pm

This AGM will commence with any updates to the dates schedule previously circulated by email and on the website and will be followed by an Ordinary Meeting

Can each member present sign the attendance book as voting will be by a show of hands of those present and if not an obvious majority then by a show of hands of the club representatives for a simple majority.

1. Apologies for absence:
2. Minutes of previous AGM 23rd Oct 2013:
3. Matters arising from those minutes:
4. Treasurers report: There has been no activity on the bank account since our last meeting and the balance remains at £1360.69
5. Election of officers: - Dick Dickenson had been accepted as Chairman for 2014 with Monte Bryant accepted as Chairman for 2015 and Assistant Secretary for 2014.
6. Additional Classes available to clubs: *Twinshock class on the Intermediate route as a championship to allow Centre riders events to improve their skill in readiness for National Twinshock Trials. The Combine will cover any cost for 1st place awards and 1st place Championship award for 2015*

50/50-Novice/Intermediate Red/Blue & 50/50-Intermediate/Expert Blue/White as a championship to allow riders to gradually progress to a harder class. The Combine will cover any cost for 1st place awards and 1st place Championship award for 2015

A note for those clubs who provide a yellow sportsman route there will be some entries for no award as they just wish to ride their bike in an event with out worrying about being marked.

7. Issues arising from Centre trials this season: *Availability of observers at events See separate document.*
8. Online Entry System: *See detail on back of this page*
9. Proposals from club members present:
10. Correspondence received:
11. Any other urgent business:
12. Date of next meeting: October 2015

Proposed Officers of the SE Centre Trials Combine for 2015

Chairman	Monte Bryant
Vice Chairman	Vacant
Secretary & Treasurer	Stephen Westley
Assistant Secretary	Monte Bryant
Recorder	Colin Keane

Online Entry System Info:

Clubs present at the meeting are required to decide on admin fees payable by riders who withdraw their entry to an event prior to and after the event takes place. At present the Online Entry System is in use for all NKTC trials, some EKTC trials and some SE Centre Trials. It is a much simpler system to set up now than at this time last year and I will help clubs who wish to use it for their events.

With postal entries all a rider has to do to withdraw their entry is to contact the Secretary of the Meeting who would tear up the entry and cheque. With the online system, once the rider has entered, the process to withdraw the entry from the system prior to the event date involves the event secretary changing a marker on the system, and providing the ACU department with the detail by email to enable the online payment to be returned in full to the rider within a few days.

The ACU do not charge for this.

Currently with postal entries after the event has taken place, any refund is up to the club for those riders who did not notify the secretary that they are a non-starter or clubs may specify in the regs a procedure for refunds.

I do not believe there is any justification for an admin fee to be payable by a rider who withdraws their entry prior to the event taking place when there is so little work involved.

After the event date the ACU will take a percentage of the online entry fee that they have processed ,currently 3%, with the balance being electronically deposited in the clubs bank account.

After the event date refunding online entries require the club to raise a club cheque for the refund and send it in the post and there is clearly a cost for this. The club may also refund to the rider cash if appropriate, again there may be a cost.

The ACU cannot return all or part of the online entry fee on or after the event date as the club must do this.

We need to decide on whether a fee is applicable and if so how much, although it will be up to each club if they wish to enforce the fee.

- 1) Online Entry refund before event fee – yes / no*
- 2) If yes how much*
- 3) Online Entry refund on or after event date fee – yes / no*
- 4) If yes how much*

If there are fees they must be stipulated in the regs and on the online entry system clearly set out, unambiguous and in line with the true cost to the club. Remember there are riders who do not bother to ask for refunds after the event and long term, admin fees could be balanced by this type of generous rider.

- 5) Above all keep things simple.*