

Minutes for the AGM of the SE Centre Trials Combine
Wednesday 22nd October 2014 starting at 7.30pm

The AGM commenced with updates to the dates schedule previously circulated by email and was followed by an Ordinary Meeting

Each member present signed the attendance book and any voting was by a show of hands of those present and if not an obvious majority then by a show of hands of the club representatives for a simple majority.

1. Apologies for absence: *from Bob Brown were accepted.*
2. Minutes of previous AGM 23rd Oct 2013: *were accepted as a true record.*
3. Matters arising from those minutes: *there were no matters arising.*
4. Treasurers report: There has been no activity on the bank account since our last meeting and the balance remains at £1360.69 *there were no questions*
5. Election of officers: - *There were no candidates who wished to become officers and no officer had tendered their resignation prior to the meeting and the current officers were voted back in en-bloc.*
6. Additional Classes available to clubs: Twinshock class on the Intermediate route as a championship to allow Centre riders events to improve their skill in readiness for National Twinshock Trials. The Combine will cover any cost for 1st place awards and 1st place Championship award for 2015 *after outlining more detail of the class and discussion, the meeting voted by a majority to incorporate this class into our championship. The 13 clubs that run twinshock rounds will be contacted to see if they will run the class at their event.*

50/50-Novice/Intermediate Red/Blue & 50/50-Intermediate/Expert Blue/White as a championship to allow riders to gradually progress to a harder class. The Combine will cover any cost for 1st place awards and 1st place Championship award for 2015 *after outlining more detail and discussion it was voted on by a majority that clubs that wished to incorporate this class into their event could do so but not as a championship class.*

A note for those clubs who provide a yellow sportsman route there will be some entries for no award as they just wish to ride their bike in an event with out worrying about being marked.

7. Issues arising from Centre trials this season: Availability of observers at events See separate document. *After a reasonable discussion concerning observers it would seem that it is the Kent clubs that no longer have a pool of observers to rely on and will need to be proactive leading up to the event to secure offers to observe. Several clubs will offer payment or free entry into events to cover fuel costs as an incentive, others will contact known observers to secure an offer to assist at an event later in the year. An event could be split into two halves and a second batch of sections used for the afternoon.*
8. Online Entry System: Detail below on 2nd page. *Following discussion it was decided that each club would adopt its own policy on entry refunds when using the online entry system. If a deduction was to be taken the club must state this, and how much on their regulations and a timescale for the refund – if not stated in the regulations the full entry fee will be returned.*

9. Proposals from club members present: *There were no proposals*

10. Correspondence received: *There was no correspondence*

11. Any other urgent business: *Novembers Witley Charlie Wake trial confirmed as a championship event*

The meeting closed at 21.56pm

12. Date of next meeting: October 2015

Officers of the SE Centre Trials Combine for 2015

Chairman	Monte Bryant
Vice Chairman	Vacant
Secretary & Treasurer	Stephen Westley
Assistant Secretary	Monte Bryant
Recorder	Colin Keane

Online Entry System Info:

Clubs present at the meeting are required to decide on admin fees payable by riders who withdraw their entry to an event prior to and after the event takes place. At present the Online Entry System is in use for all NKTC trials, some EKTC trials and some SE Centre Trials. It is a much simpler system to set up now than at this time last year and I will help clubs who wish to use it for their events.

With postal entries all a rider has to do to withdraw their entry is to contact the Secretary of the Meeting who would tear up the entry and cheque. With the online system, once the rider has entered, the process to withdraw the entry from the system prior to the event date involves the event secretary changing a marker on the system, and providing the ACU department with the detail by email to enable the online payment to be returned in full to the rider within a few days.

The ACU do not charge for this.

Currently with postal entries after the event has taken place, any refund is up to the club for those riders who did not notify the secretary that they are a non-starter or clubs may specify in the regs a procedure for refunds.

I do not believe there is any justification for an admin fee to be payable by a rider who withdraws their entry prior to the event taking place when there is so little work involved.

After the event date the ACU will take a percentage of the online entry fee that they have processed, currently 3%, with the balance being electronically deposited in the clubs bank account.

After the event date refunding online entries require the club to raise a club cheque for the refund and send it in the post and there is clearly a cost for this. The club may also refund to the rider cash if appropriate, again there may be a cost.

The ACU cannot return all or part of the online entry fee on or after the event date as the club must do this.

We need to decide on whether a fee is applicable and if so how much, although it will be up to each club if they wish to enforce the fee.

- 1) *Online Entry refund before event fee – yes / no*
- 2) *If yes how much*
- 3) *Online Entry refund on or after event date fee – yes / no*
- 4) *If yes how much*

If there are fees they must be stipulated in the regs and on the online entry system clearly set out, unambiguous and in line with the true cost to the club. Remember there are riders who do not bother to ask for refunds after the event and long term, admin fees could be balanced by this type of generous rider.

- 5) *Above all keep things simple.*