

## SOUTH EASTERN CENTRE RISK ASSESSMENT FOR TRIALS

When completed, this form should be retained by the organising Club with the event paperwork.

Name of Club ..... Date of Event .....

Venue .....Permit Number .....

Grid Reference or Post Code of Venue .....

Clerk of the Course **Name** ..... **Licence Number** .....

**Columns for completion by Club**

Potential Hazard	Risk level: Low; Medium; High	Action to manage risk	Action in place? Y / N	If No, what action to be taken?
------------------	--	-----------------------	---------------------------	---------------------------------

### **1. Start Layout.**

Danger entering or leaving the site	<b>L</b>	Sight line is clear to enable easy access to and from venue		
Segregation of officials, competitors and spectators.	<b>M</b>	National level sections to be taped off from spectators. Centre level and below this not required.		
Access to the circuit for emergency vehicles.	<b>L</b>	Access gate to be left open for duration of event.		

### **2. Course.**

Suitability for type of event.	<b>L</b>	TSR17 Course/Route Event details in Supp. Regs.		
Suitable for all levels of competitors entered.	<b>L</b>	TSR36 Joint Adult/Youth Events.		
Number of competitors.	<b>M</b>	Individual starting times. Controlled mass start.		
Any parts of the Course with exceptional difficulty	<b>L</b>	C of C to produce sections to suit skill level of expected entry.		
Any parts of the Course requiring safety barriers.	<b>L</b>	Arena type sections may require safety barriers		

### **3. Spectators.**

*This section will only apply where more than 100 spectators are anticipated to attend.*

Consider the number of spectators expected at the event			
Separation of Spectators and competitors.	<b>L</b>	Warning notices – parking marshals – separate parking	

### **4. Paddock Area.**

*This section to be addressed where a separate Riders Paddock is established*

Control of spectator entry.	<b>L</b>	Warning notices – parking marshals		
Major incident plan to deal with evacuation.	<b>L</b>	Obtain a plan from a club that has one and work through it.		
Major incident plan to deal with casualties.	<b>L</b>	Obtain a plan from a club that has one and work through it.		

**5. Officials.**

Adequate numbers.	L	In accordance with ACU Trials Official requirements.		
Adequate briefing.	M	In accordance with 6.05 of the Sporting Code.		
Ease of identification.	L	Not an issue for trials.	N/A	
Risk of hearing damage	L	Not an issue with the machines catered for.	N/A	

**6. Competitors.**

Competitors able to handle level of Sections.	L	TSR1. Age Groups Ability Classes.		
Compatibility of competitive equipment.	L	TSR1. Age Groups and capacity classes.		
Risk of danger to officials and spectators.	L	Minimal, but to be reviewed by T&E Committee.	N/A	T&E Committee
Risk of injury in accident.	M	TSR8 – All machines to be examined to ensure compliance TSR12 – Clothing TSR31 – Medical Services		

**7. Event Control.**

System for starting event.	L	Riders are started individually. Organised mass start		
System for halting event.	L	Not required for trials	N/A	

**8. First Aid / Rescue Services / Hazards.**

Adequacy of provision.	L	Local hospital identified in programme, location and directions displayed.		
Electric Shock Hazard	L	Generator cables to be protected from tyre and footfall		
Fire Hazard.	L	Fire extinguisher present close to Start Area.		
Hazards between sections	L	Tape off any potential hazard for competitor and spectator		
Hazards in sections	L	Remove sharp ends from branches especially at head level.		

**9. Falls.**

*This section will only apply where spectators' area is established.*

Falls from less than 2 metres.	L	Tape off the relevant area		
Falls from more than 2 metres.	L	Tape off the relevant area		

**I confirm that, to the best of my knowledge, the information provided on this form was correct at the time of completion.**

**Signed.....Name. ....**

**Position within organising club.....**

**Date. .... Time . ....**