



Actions to be taken by the Clerk of the Course in the event of a Serious Incident involving a Competitor, Official or Spectator

Active post incident management and the adoption of a pro-active approach to investigations after an incident has occurred should ensure the circumstances of the incident are accurately recorded.

If incidents are investigated at an early stage, this will assist our Insurers in the event a claim is received, they have all the information at hand to be able to respond immediately with all the necessary evidence to hand.

In that context it is important to recognise that all personal injury incidents have the following key issues:

- Who has been injured?
- The nature or extent of the injury?
- Who was responsible for the incident?
- Understand the position clearly on the question of responsibility (liability) for the incident?

It is essential therefore to investigate all **fatalities and serious personal injury** incidents that occur at a motor sports event immediately after they have occurred, to gather the necessary information and documentation as quickly as possible after the incident and to help Insurers by having all the evidence to hand in the event a personal injury claim is made or to deal with any threat of prosecution.

Roles and Responsibilities

Governing Bodies – the governing bodies permit motor sport events

Steward – the on site representative of the governing body at a motor sport event

Clerk of the Course / Race Director – overall control of the meeting

Insurance Broker – arranges the insurance for the governing bodies, circuit owner, organiser, venue operator, promoter, track day hirer and the like

Specialist Loss Adjusters – investigates the incidents on behalf of the insurer

Insurer – Liberty Mutual, QBE Insurance Ltd, ACU Insurance Ltd, WR Berkeley

Protocol to be adopted in the event of a Serious Incident

The following flowchart has been adopted by the ACU and is delegated to the Clerk of the Course responsible for the event or in the case of a track day event the Organiser or Venue Operator.

